



March 19, 2024 Presidential Preference Primary and Uniform Municipal Elections **Public Inspection Policy (101.572(2))**

Access to Ballot Materials - Those qualified to receive access to ballot materials pursuant to 101.572(2), Florida Statutes, may request an appointment to review ballot materials during the Public Inspection days and times noticed by the Canvassing Board.

1. Requests must be made at least 48 hours (2 days) in advance of requested access (not including weekends and holidays) and must include specific materials to which the requestor would like access. Please email candidates@votepalmbeach.gov, or call 561-656-6208 to request an appointment.
2. Participants must submit their completed qualification documents prior to booking an appointment.
 - a. [Request to Review Ballot Materials Form](#)
3. Participants requesting an appointment will receive a booking link via email once their qualification form has been verified.
4. Each appointment duration is a 30-minute window (a 15-minute window on Election Day). Inspection will begin promptly at the scheduled time and will end at its scheduled end time. No additional time will be allotted regardless of arrival time or other delays not caused by our office.
5. Participants will be given a 5-minute post processing window to turn in all paperwork.
6. Only 1 person on behalf of a given candidate, political party, or political committee is permitted to review or inspect ballot materials per day per appointment.
7. Cell phones must be put away during inspection. No photos or videos of signatures or ballots are permitted.
8. The Supervisor of the Elections office may cancel, change, or add appointments during the election. A participant with a confirmed appointment that is cancelled or changed will receive an email and/or text notification.